

Policy AH Disclosure Form

Date:

Name:

Position:

Interest in Contract and Direct Benefit Disclosure:

You must disclose an Interest, or a Direct Benefit, in a contract with the District when you, your spouse, or someone with whom you live with and comingle assets, is involved.

- New disclosure
- On-going disclosure for a conflict I have already disclosed

Brief explanation of the contractual conflict of interest. Must include the nature of the contract, your role in the contract, and reason for disclosure:

Additional Information for Direct Benefit Disclosure:

Describe terms of essential terms of the contract(s):

1. All parties to the contract:
2. The person's role in the contract or transaction:
3. The purpose or objective of the contract:
4. The consideration or benefit conferred or agreed to be conferred upon each party:
5. The length of time of the contract:
6. Any other relevant information:
7. Explanation on why you believe the Board should authorize the direct benefit as fair, reasonable, and not contrary to the public interest:

Signature: _____