

Sioux Falls School District 49-5

JOB DESCRIPTION

DEPARTMENT: CURRICULUM SERVICES

JOB TITLE: TEACHER – AUXILIARY PLACEMENT STAFF (JDC, TURNING POINT NORTH, TURNING POINT SOUTH)

REQUIREMENTS:

A. Education Level: Bachelor’s degree – math/language arts/reading certification

B. Experience Desired: Minimum of one year of classroom teaching experience in alternative education.

C. Physical Requirements: This position requires frequent hand-eye and mind-eye coordination; intermittent speaking, writing, sitting, bending, and walking.

D. Other Requirements: Ability to work one-on-one and with small groups of students. Ability to relate to and communicate with students, school personnel, and parents. Ability to assess and monitor student achievement and ability to provide direction to EA’s and tutors.

REPORTS TO: Director of At-risk Programs and Alternative Education

DATE: December 1998

ESSENTIAL FUNCTIONS AND DUTIES:

1. Works with students.
2. Provides assistance to tutors and EA’s as they work with students.
3. Assesses student progress.
4. Increases student achievement in math, reading, and language arts.
5. Maintains communication with home attendance center.
6. Maintains success reports on each student for home attendance center.
7. Orders supplies and materials for program.
8. Maintains assignments from home attendance center for long term placements.
9. Maintains attendance records of EA’s and tutors.
10. Coordinates education program with director/program of facility.
11. Performs other duties as assigned by supervisor.

