

Sioux Falls School District 49-5

JOB DESCRIPTION

DEPARTMENT: SPECIAL SERVICES

JOB TITLE: PSYCHOLOGICAL EXAMINER

REQUIREMENTS:

- A. Education Level:** Master's degree Certification and/or licensure: South Dakota teacher certificate with and endorsement as school psychological examiner.
- B. Experience Desired:** Successful internship.
- C. Physical Requirements:** Constant hearing, hand-eye and mind-eye coordination; frequent repetitive motions with wrists, hands and fingers, scheduling, sitting, speaking, walking, talking and writing are required. The ability to drive a car is required.
- D. Other Requirements:** Excellent oral and written communication skills. Skills in human relations, leadership and conflict management. Competence in completing assessments, developing interventions and consulting with others.

REPORTS TO: Supervisor of Related Services

RECEIVES GUIDANCE FROM: Building Administration
Supervisors in Exceptional Children Services

DATE: Revised June 2004

ESSENTIAL FUNCTIONS AND DUTIES:

1. Conducts individual psychometric assessments of students.
2. Prepares evaluation reports to be signed by psychologist and shared with evaluation teams and parents.
3. Participates in building evaluation teams at the request of the assigned psychologist.
4. Maintains student records regarding the referral, evaluation and placement process in compliance with district, state and federal requirements.

