



Sioux Falls School District 49-5

JOB DESCRIPTION

DEPARTMENT:

SPECIAL SERVICES

JOB TITLE:

EDUCATIONAL INTERPRETER/TUTOR

A. Education Requirements:

Registered and Certified in the state of South Dakota and holding a level III South Dakota Certificate, level III NAD certificate, RID certificate, NIC, an individual certified by the department using the EIPA assessment score of 3.5 or higher, or a South Dakota provisional certificate.

B. Physical Requirements:

The position requires frequent time periods of sitting, standing, walking, and speaking. Classrooms/work areas may not be climate controlled and exposure to the outside environment may be required due outside activities or travel in between schools. Hazards the Educational Interpreter/Tutor may encounter can include but is not limited to communicable diseases, hazardous driving and walking conditions, and other environmental conditions.

REPORTS TO:

Related Services Supervisor

RECEIVES GUIDANCE FROM:

Teachers of the Deaf and Hard of Hearing

DATE:

September 2014

ESSENTIAL FUNCTIONS AND DUTIES:

1. Interpret oral communication into sign language and signed communication into spoken English in general education classes (this may include American Sign Language, Manually Coded English, Pidgin Signed English and/or Oral Interpreting).
2. Facilitate communication among students who are deaf or hard of hearing, the classroom teacher and other personnel in the school district.
3. Provide direct tutorial assistance in areas of academic support.
4. Convey the content of the message clearly and accurately according to the receptive language level of the student.

5. Adhere to the rules of confidentiality required of all school staff. Maintain professional standards as defined in the Code of Ethics of the national Registry of Interpreters for the Deaf.
6. Participate in educational team activities either in person or via a report. Activities may include team meeting, Individualized Education Program (IEP) conference, Multidisciplinary Team meetings and/or informal staff meetings. Input from the interpreter is valuable information in regards to communication strategies and progress related to the child's use of the interpreter.
7. Assist in communication throughout the school day as stated in the IEP.
8. Preview materials, conference with teachers, record data in logs, research signs, etc.
9. The above list of essential functions and elements is not exhaustive and may be supplemented as necessary.

WORKING CONDITIONS:

- | | | | |
|-----------|----------------------|-----------------------|---|
| A. | <u>Inside</u> | <u>Outside</u> | <u>Both</u>
<u>XXX</u> |
|-----------|----------------------|-----------------------|---|
- B. Climatic Environment:** Classrooms/work areas may not be climate controlled and exposure to the outside environment may be required due to outside duties or activities and travel between schools.
- C. Hazards:** Hazard the Tutor/Interpreter may encounter can include stairs, exposure to communicable diseases, hazardous driving and walking conditions and other environmental conditions.

I have read and understand this job description and can fulfill the essential functions as listed.

Signature

Date

Print Name