

JOB DESCRIPTION

DEPARTMENT:	EDUCATION SERVICES
JOB TITLE:	THEATRE ONE ACT PLAY DIRECTOR (SDHSAA Contest Play Director)
REQUIREMENTS:	
A. Education Level:	Bachelor's degree with teaching certification
B. Experience Desired:	Degree in theatre or course work in theatre. Experience in high school, college, community and/or professional theatre.
C. Physical Requirements:	This position requires constant hand-eye and mind-eye coordination and hearing; intermittent repetitive motions with the wrists, hands and fingers, sitting, walking, and keyboarding. The position requires frequent lifting, bending, stooping, pulling,
D. Other Requirements:	Willingness to attend SDHSAA rules meetings. Must be familiar with all rules and requirements governing one act competition.
REPORTS TO:	Principal Assistant Principals Theatre Coordinator (if not also holding that position)
RECEIVES GUIDANCE FROM:	The above, plus other theatre professionals in city and state, i.e. other high schools, colleges and community theatre.
DATE:	Revised August 1998
ESSENTIAL FUNCTIONS AND DUTIES:	
1.	Performs all tasks for this production that are listed for artistic director, as well as most tasks listed for technical director.

2. Cuts the chosen play to the acceptable length to meet contest rules of the South Dakota High School Activities Association.
3. Creates sets which are portable and adaptable to the contest site.
4. Oversees the safe transport of students to the contest site.
5. Oversees and coordinates the transport of all sets, properties, costumes, make-up, etc., to the contest site.
6. Organizes and arranges for the lodging, meals, and on-site transportation for cast and crews.
7. Chaperones students during the entire contest period (two and one-half days).
8. Organizes and oversees the entire production to meet the 45-minute time constraints of the contest according to SDHSAA rules.
9. Coordinates and schedules the all-day performances for the language arts classes.
10. Coordinates and schedules the movement of the production to a host school for an evening public performance.
11. Performs other duties as assigned by principals.

WORKING CONDITIONS:

A.	<u>Inside</u> XXX	<u>Outside</u> X - when traveling	<u>Both</u>
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B. Climatic Environment:
Some District work areas are not climate controlled and are subject to extremes of temperature and humidity.

C. Hazards:
Prepares actors to work safely in a stage environment, e.g. stage combat situations, break-away props, falls, etc., plus the additional ones created by the responsibility of safe travel – such as making decisions as to whether to continue travel when weather conditions deteriorate.

D. Work Year
Extra duty/extra pay positions are for a fiscal year (July 1-June 30). Duties of the position may be performed any time during that time period depending upon the position/season.

I have read and understand this job description and can fulfill the essential functions as listed.

Signature
1ActPIDr

Date