Sioux Falls School District 49-5

JOB DESCRIPTION

DEPARTMENT: FINE AND PERFORMING ARTS

JOB TITLE: HEAD DEBATE COACH

REQUIREMENTS:

A. Education Level: Bachelor's degree

B. Experience Desired: Previous work with debate

C. Physical Requirements: This position requires constant hand-eye and

mind-eye coordination, hearing; intermittent repetitive motions with the wrists, hands and fingers, sitting, walking, talking, and keyboarding. The position requires frequent lifting, bending, stooping, pulling, speaking,

turning, grasping and carrying.

REPORTS TO: Principal

Fine Arts Coordinator

RECEIVES GUIDANCE Principal

FROM: Fine Arts Coordinator

DATE: Revised July 2002

ESSENTIAL FUNCTIONS AND DUTIES::

- 1. Meets with students outside the regular school day to practice extemporaneous speaking, original oratory, student congress, debate, research, strategize, and prepare for contests.
- 2. Encourages student participation in the activities program.
- 3. Enforces participation rules of SDHSAA, Field Trip and Student Travel Guidelines of the Sioux Falls School District, school policies and debate team policies. Communicates policies and procedures to students and parents.
- 4. Schedules contests in accordance with the SDHSAA calendar.
- 5. Supervises qualifiers at the National Forensic League's National Tournament.
- 6. Budgets, arranges transportation, secures motel rooms, hires judges, submits entries, posts schedules, dismisses students following attendance procedures, and publicizes for interscholastic contests in accordance with District policy and procedures..
- 7. Hosts invitational contests and/or assists with contests hosted at other schools.
- 8. Coordinates scheduling with oral interpretation program.
- 9. Supervises, schedules for and communicates with assistant debate coach.

- 10. Maintains safe environment at practices, contests and student travel.
- 11. Orders supplies, purchases resources and maintains equipment.
- 12. Judges extra-curricular contests as needed.
- 13. Enrolls and renews member requirements for the National Forensic League Chapter.
- 14. Cooperates with media, parents and interested spectators.
- 15. Meets with and communicates to Fine Arts Coordinator on all items of travel, budget, standards, calendar, and schedules.
- 16. Performs other duties as assigned.

WORKING	· COI	NDI'.	FIONS	3:
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 $\begin{array}{ccc} \text{A.} & \underline{\textbf{Inside}} & \underline{\textbf{Outside}} & \underline{\textbf{Both}} \\ & & \underline{\textbf{XXX}} \end{array}$

B. Climatic Environment:

Some District classrooms and work areas are not climate controlled and are subject to extremes of temperature and humidity.

C. Hazards:

For some buildings, stairs, chalkdust and exposure to communicable diseases may be a potential hazard. Travel will cause exposure to hazardous driving and walking conditions.

D. Work Year

Extra duty/extra pay positions are for a fiscal year (July 1-June 30). Duties of the position may be performed any time during that time period depending upon the position/season.

I have read and understand	l this job	description	and can	fulfill	the
essential functions as listed					

Signature	Date

HdDebCch