

Sioux Falls School District 49-5

JOB DESCRIPTION

DEPARTMENT: MUSIC

JOB TITLE: HIGH SCHOOL ASSISTANT BAND DIRECTOR

REQUIREMENTS:

- A. **Education Level:** Bachelor's or master's degree
- B. **Experience Desired:** Band director/student teacher
- C. **Physical Requirements:** This position requires constant hand-eye and mind-eye coordination, hearing; intermittent repetitive motions with the wrists, hands and fingers, sitting, walking, talking, and keyboarding. The position requires frequent lifting, bending, stooping, pulling, speaking, turning, grasping and carrying.
- D. **Other Requirements:** Proficiency on wind, percussion and keyboard instruments. Must be able to read and interpret marching band scores. Must exhibit leadership, organization, public relations and business skills. Demonstrated ability to follow Board policy.

REPORTS TO: Principal, Coordinator of Fine Arts

RECEIVES GUIDANCE FROM: Coordinator of Fine Arts
Department Chair

DATE: Revised June 2005

ESSENTIAL FUNCTIONS AND DUTIES:

1. Assists in the preparation of two major concerts per band each year, two marching band competitions/parades/festivals and the region contests.
2. Assists in the preparation of students for participation in homecoming and Booster Club activities.
3. Assists in the maintenance of the building band music library and contributes to the maintenance of the district library.
4. Assists in the preparation of students for auditions, rehearsals and performances of All State Band and All State Jazz Band.
5. Rehearses band sectionals and group instruction.
6. Assists with the Pep Band performances at 10 athletic events per year.
7. Assists in preparing the marching band for performances at all home football games.

8. Assists in the organization of marching band camp and the marching season.
9. Assists in the maintenance of a current band instrument and uniform inventory.
10. Assists in the organization of fund raising and travel activities.
11. Coordinates and prepares the winds for orchestra rehearsals and performances.
12. Assists in the collection and processing of data for the awards program.
13. Meets with the Fine Arts Coordinator on curriculum, calendar, travel, equipment maintenance, schedules, music library and district budget needs.
14. Coordinates rehearsal/performance room usage with the other music directors and the Fine Arts Department Chair.
15. Performs other duties as assigned.

WORKING CONDITIONS:

A.	<u>Inside</u>	<u>Outside</u>	<u>Both</u>
	Band Room	Football field	
	Auditorium	Streets	
	Gymnasium	Travel	

B. Climatic Environment:

Possibly exposed to extremes of temperature. Occasionally subjected to extreme noise, odors, mists, dust and poor ventilation.

C. Hazards

Possible exposure to communicable diseases. Travel between locations will cause exposure to hazardous driving and walking conditions.

D. Work Year:

Extra duty/extra pay positions are for a fiscal year (July 1-June 30). Duties of the position may be performed any time during that time period depending upon the position/season.

I have read and understand this job description and can fulfill the essential functions as listed.

Signature

Date

Print Name