

REQUEST TO TRANSFER BUDGET LINE ITEM APPROPRIATION

Sioux Falls School District 49-5

The original of this form is to be submitted to the Comptroller after receiving administrative approval. If request exceeds \$10,000, request must be received by the Comptroller one week prior to a scheduled School Board meeting. Appropriate approval must be obtained prior to entering into obligations which are to be funding by a budget transfer; all in accordance with Board policies.

Account Transferred From:

Account Transferred To:

Fund	Cost Center	Function	Object	Building #	Amount
					<u>0</u>

Fund	Cost Center	Function	Object	Building #	Amount
					<u>0</u>

Total 0

Total \$0

*Columns must equal and whole dollars only

Prepared and Submitted by: _____

Dated: _____

Director Approval: _____

Dated: _____

Comptroller Approval: _____

Dated: _____

School Board Approval (over \$10,000)	
Action _____	Date _____